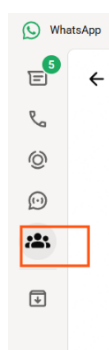


Churchdown Village Bowls Club – WhatsApp Community

1. The committee have agreed that due to the increased membership of the club and the various WhatsApp groups already in existence it is time to bring them all together so that for you, the member, it will be easier to access the groups you belong to. This will be achieved by creating a Churchdown Village Bowls Club Community.
2. The Community Administrator is unable to access any groups that they are not members of so it is up to the Group Administrator to ensure that members adhere to the CVBC Community Code of Conduct (below).
3. The change will happen after the 1st June committee meeting when the committee have had a chance to review the groups and this document.
4. To see the Community - open WhatsApp – look at the left-hand side of the chats and you will see a small icon representing communities.

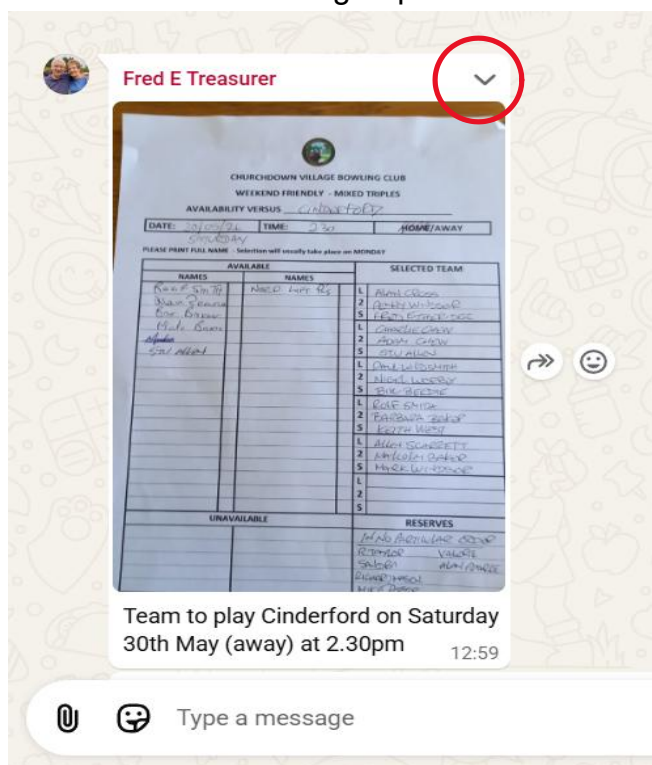


Click on this button (Indicated by red square) and the list of communities in which you are a member will open up.

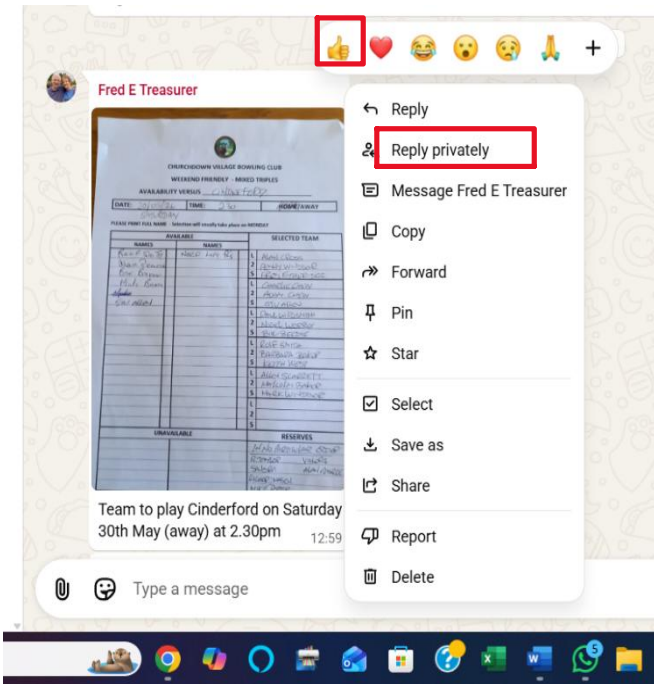
Click on Churchdown Village Bowls Club and you will see all the groups within the community.

Some groups you may see within the community have restricted access – it is up to the groups administrator to decide who should/should not be included. If you wish to become a member of a group then contact the Group Administrator..

5. Each of the Leagues has its own WhatsApp group. These groups will be used primarily to ask for your availability for matches using polls, publishing the Team Sheet and by the Captains when they have information regarding the match i.e.: change of time, results etc. If you have any questions regarding the match selection, i.e. are unable to play, may be late etc please send a private message to the Captain. A quick summary is below of how the committee would like members to use these groups:



Click on the arrow at the top of the message you wish to reply to.



A new list will open up and you can then use the Reply Privately – this will open up a new window so you can then respond to the original sender.

To indicate you are still able to play in the match when the Team Sheet is posted by the Captain please use a “thumbs-up emoji”.

Any other comments you may have or questions regarding lifts etc. please use the CVBowls Group Chat.

If everyone uses this method then it will eliminate the need to scroll through messages to find the latest information regarding matches and hopefully stop members missing important information from Captains.

6. If you are new to WhatsApp and want to know how to use it effectively - the link below will take you to a quick introduction

[WhatsApp Help](#)

If you would like more information on Communities – the link below will take you to the correct page.

[Communities - Help](#)

7. Members who do not use WhatsApp can still sign up for matches and see the team sheets as they will be on the noticeboards within the clubhouse.

Attachment:

CVBC Community - Code of Conduct

CVBC COMMUNITY CODE OF CONDUCT

To keep this space safe, helpful, and welcoming for everyone, please read and follow our official guidelines:

-  **Be Kind and Respectful:** Always treat other members with courtesy. Differences of opinion are natural, but personal attacks, insults, or harassment will not be tolerated.
-  **Respect Privacy:** What is shared here stays here. Do not take screenshots or share other members' private information, phone numbers, or photos without their explicit permission.
-  **No Spam or Self-Promotion:** Do not send repetitive messages, chain letters, or unsolicited advertisements. Avoid private messaging other community members without asking them first.
-  **Keep it Relevant:** Keep your posts on-topic and helpful. Check the specific description of each subgroup to understand what should be posted there.
-  **Enforcement & Reporting:** If you experience or witness a violation of these rules, please do not argue in the chat. Report the message directly to a Community Admin.
-  **Progressive Discipline:** Admins reserve the right to remove inappropriate messages. Repeated or severe rule violations will result in a private warning, followed by removal from the group or entire Community.
- **Please be mindful of the time when posting messages, some members prefer not to be contacted after 10pm.**

Thank you for helping us keep this a safe and positive space for everyone!